



MEETING OF HERITAGE WESTERN CAPE'S HERITAGE OFFICERS MEETING (HOMS)

DATE: Wednesday, 15 January 2025

TIME: 08:30

VIA MICROSOFT TEAMS

In order to be updated with agenda proceedings, please use the following QR code or link to access the HWC *WhatsApp* group on the day:



Follow this link to join the WhatsApp group:

<https://chat.whatsapp.com/IJzuikP4jtt4fmPW7fA5X6>

It is your responsibility to join the respective group to be kept up to date on the meeting proceedings – HWC officials will not be contacting individuals in order to advise them when to join.



RULES FOR HERITAGE WESTERN CAPE COUNCIL and COMMITTEE MEETINGS

- 1) **Engage in productive discussions:** The Chairperson will guide the meeting, and all questions and comments must be directed through the Chairperson, who will give permission to speak.
- 2) **Respect the time limit:** Parties should limit their oral representations to the time set by the Chairperson unless the committee agrees to extend the period.
- 3) **Stay focused on the topic:** The members of the committee have already familiarized themselves with the written representations, so there's no need to repeat this information. The Chair will ask parties to focus on new information.
- 4) **Ask and answer to questions:** Members of the committee may ask questions to parties, and all responses should be made through the Chair.
- 5) **Maintain a positive atmosphere:** No cross-examination of parties by other parties is allowed, and parties should refrain from repeating information, using unbecoming language, making Irrelevant or personal attacks, and focus on the heritage merits of the matter.
- 6) **Show proper conduct:** If an individual engages in misconduct, obstructs the business of a meeting, declines to withdraw any expression when asked to do so by the Chair, indulges in repetition, unbecoming language, or remarks, or commits any breach of the rules, the Chair may direct them to behave properly.
- 7) **Respect the chair's decision:** If a member or non-member disregards the Chair's directions, the Chair may ask them to leave the meeting for a specified period or have them removed from the meeting.
- 8) **Encourage good behavior:** If the Chair fails to act, any member may move a motion to require the Chair to enforce proper behavior.
- 9) **Follow the Code of Conduct:** The entire Code of Conduct applies to all HWC meetings, and everyone should be mindful of their behavior and language.
- 10) **Let's work together:** The Heritage Western Cape Committee Meetings are an opportunity to work together towards building social cohesion. Let's work towards a productive and respectful meeting.

1. **Opening and Welcome**
2. **Attendance**
3. **Apologies**
4. **Acceptance of the Code of Conduct**
5. **Approval of Agenda**
 - 5.1 15 January 2025
6. **Approval of Minutes of the Previous Meeting**
 - 6.1 10 December 2024
7. **Disclosure of conflict of interest**
8. **Confidential matters**
9. **Standing Items**
 - 9.1 Site inspections undertaken
 - 9.2 Proposed Site Inspection
 - 9.3 Site Inspection Reports
 - 9.3.1 Erf 3863, 5 Protea Street, Paarl – 9 December 2024 (CN)
 - 9.4 Preparation for upcoming Committee meetings
 - 9.4.1 Appeals Committee (Monday, 20 January)
 - 9.4.2 Impact Assessment Committee (Wednesday, 22 January)
 - 9.4.3 Built Environment and Landscape Committee (Monday, 27 January)
 - 9.5 Tribunal updates (Legal)
 - 9.6 Interim and Close out Reports
 - 9.6.1 Erf 837/510, Blaauwklippen Farm, S34 – Minor Works Interim Report (CSI)
Case No: HWC24070317CSI0711
 - 9.7 Incomplete Applications
 - 9.8 Archaeological Matters
 - 9.9 Illegal Works Database (Stop works order)
 - 9.10 Permit deadline
10. **Administrative Matters**
 - 10.1 Portion 9 of Farm 10, Middelburg, Robertson (RB)
 - 10.2 Portion 8 of Farm 574, Kleinboschkop, Paarl (RB)
11. **Monitoring by practitioner**
12. **Discussion of the agenda**

MATTERS TO BE DISCUSSED

13 MATTERS ARISING

13.1	Erf 12547, 53 Chester Road, Walmer Estate, S34 – Additions & Alterations Case No: HWC24102915CH1104	CH
13.2	Erf 149794, 3 Clare Park, Avenue, Rondebosch, S34 – Additions & Alterations Case No: HWC24100909CH0910	CH
13.3	Erf 166762, 9 Highgate Street, Maitland, S34 – Additions & Alterations Case No: HWC24101004CH1017	CH
13.4	Erf 25687-RE, 36 Scott Road, Observatory, S34 – Additions & Alterations Case No: HWC24110643CH1120	CH
13.5	Erf 578, Corner Park and Pine Street, Wellington, S34 – Additions & Alterations Case No: HWC24080618CH0626	CH
13.6	Erf 860, 53 Dirkie Uys Street, Franschhoek, S34 – Additions & Alterations Case No: HWC24103107CH1101	CH
13.7	Erf 1, Victoria Dam House, Jan Philips Mountain Drive, Paarl Mountain Nature Reserve Paarl, S27 – Restoration Case No: HWC23082107CH0108	CH
13.8	Erf 66637, 4 Durban Road, Wynberg, S27 – Minor Works Case No.: HWC24102505CH1101	CH
13.9	Erf 152116, 84 Rochester Road, Observatory, S34 – Additions & Alterations Case No: HWC24093012CN1017	CN
13.10	Erf 88327, 56 Main Road, St. James, S34 – Minor Works Case No: HWC24102923CN0810	CN
13.11	Erf 11560, 11 Disa Street, Fish Hoek, S34 – Additions & Alterations Case No: HWC24061006CSI0606	CSI
13.12	Erf 1352, 12 Hillside Road, Section 4, Tamboerskloof, S34 – Additions & Alterations Case No: HWC25010905CSI0819	CSI
13.13	Erf 49262, 4 Firdale Road, Newlands, S34 – Additions, Alterations & Deviation Case No: HWC24110614CSI1016	CSI
13.14	Erf 9208, 39 Parow Street, Parow, S34 – Additions & Alterations Case No: HWC24110634CSI1106	CSI
13.15	Erf 932, 27 Scouts Place, Pinelands, S34 – Additions & Alterations Case No: HWC24102903CSI1106	CSI
13.16	Erf 97575, 58 Main Street, Newlands, S34 – Additions & Alterations Case No: HWC24102209CSI1023	CSI

13.17	Erf 105, 51 Peninsula Road, Zeekoevlei, S34 – Partial Demolition, Additions & Alterations Case No: HWC24021908EJV0523	EJV
13.18	Erf 14902, 100 Main Street, Paarl, S34 – Additions & Alterations Case No: HWC24082705EJV1018	EJV
13.19	Erf 351, 67 Main Road, Mamre, S34 – Total Demolition Case No: HWC24083008EJV0902	EJV
13.20	Erf 79127, 9 Annandale Road, Diep River, S34 – Total Demolition Case No: HWC24112018EJV1122	EJV
13.21	Erf 964, 43 Upper Tree Road, Camps Bay, S34 – Total Demolition Case No: HWC24102122EJV1119	EJV
13.22	Erven 65054, 65053-RE, 65057, 65058, 65080, Columbia Park, 26 Gibson Road, Kenilworth, S38(4) – NID Case No: HWC24111914EJV1122	EJV
13.23	Erven 79132 & 79133-RE, 11 Annandale Road, Diep River, S34 – Total Demolition Case No: HWC24112018EJV122	EJV
13.24	Farm 74/486, Waterblom Drive, Still Bay, S34 – Additions & Alterations Case No: HWC24110630EJV1107	EJV
13.25	Erf 7600, 36 Hillside Road, Fish Hoek, S34 – Deviation Case No: HWC24120912RB1122	RB
13.26	Erf 8956, 15A Ottawa Street, Paarl, S34 – Minor Works Case No: HWC24111432RB115	RB
13.27	Erf 943-RE, 10 Trafalgar Square, Sea Point, S34 – Additions & Alterations Case No: HWC25010607RB1122	RB
13.28	Erf 1199, 39 Main Road, Greyton, S34 – Additions & Alterations Case No: HWC25010607RB1122	RB
13.29	Erf 12166, 104 Queens Road, Woodstock, S34 – Additions & Alterations Case No: HWC24110610SJ1108	SJ
13.30	Erf 1080-RE, 12 Liberty Court, 1 Military Road, Tamboerskloof, S34 – Minor Works Case No: HWC224082903XM0902	XM
13.31	Erf 1202084, 58B Weltevreden Road, Rondebosch, S34 – Additions & Alterations Case No: HWC24102909XM1030	XM
13.32	Erf 140304, 3 Polo Road, Observatory, S34 – Additions & Alterations Case No: HWC24110608CSI112	XM
13.33	Erf 1698, 25 Pinewoods Road, Somerset West, S34 – Additions & Alterations Case No: HWC24103002XM1114	XM
13.34	Erf 19720, 241 Koeberg Road, Brooklyn, S34 – Additions & Alterations Case No: HWC24101515XM1030	XM

13.35	Erf 455-RE, 26 Boland Way, Durbanville, S38(4) – NID Case No: HWC24102303XM1030	XM
13.36	Erf 52541, 19 Markham Road, Claremont, S34 – Total Demolition Case No: HWC24112015XM1121	XM
13.37	Erf 54904, 14 Riveira Road, Claremont, S34 – Additions & Alterations Case No: HWC24111111XM1111	XM
13.38	Erf 60721, 40 Holderness Road, Lansdowne, S34 – Additions & Alterations Case No: HWC24111421XM1115	XM
13.39	Erf 654, 52A Camps Bay Drive, Camps Bay, S34 – Additions & Alterations Case No: HWC24101009XM1011	XM
13.40	Erf 681, 1 Vaal Road, Milnerton, S34 – Additions & Alterations Case No: HWC24040310XM1022	XM
13.41	Erf 7745, Unit 4, Castle Mews, 6 Russel Street, Woodstock, S34 – Minor Works Case No: HWC24100917XM1111	XM

14 NEW MATTERS

14.1	Erf 114836, 39 Greatmore Street, Woodstock, S34 – Deviation Case No: HWC24120913CN0106	CN
14.2	Erf 17965-RE, 2 Natal Street, Paarden Eiland, S34 – Additions & Alterations Case No: HWC24120404CN0106	CN
14.3	Erf 20013-RE, 5 Justin Street, Brooklyn, S34 – Total Demolition Case No: HWC24090211CN0106	CN
14.4	Erf 20014, 7 Justin Street, Brooklyn, S34 – Total Demolition Case No: HWC24090212CN0106	CN
14.5	Erf 311, 1B Harlem Avenue, Langa, S34 – Total Demolition Case No: HWC24090214CN0106	CN
14.6	Erf 5092-RE, 17 Gustrouw Road, Strand, S34 – Total Demolition Case No: HWC24090213CN0106	CN
14.7	Erf 68785, 42 Ottery Road, Wynberg, S34 – Additions & Alterations Case No: HWC24110639CN1107	CN
14.8	Erf 1901-RE, Rosedene Guest House, 28 Upper Kloof Street, Gardens, S34 – Additions & Alterations Case No: HWC24091144SJ0106	SJ
14.9	Erf 2321, 96 Merriman Road, Universiteit Oord, Stellenbosch, S34 – Additions & Alterations Case No: HWC24121010SJ0106	SJ
14.10	Erf 30811, Garradale, 11 Rhodes Avenue, Mowbray, S34 – Additions & Alterations Case No: HWC24110619SJ0106	SJ
14.11	Erf 394, 11 Morton Street, Stanford, S31 – Additions & Alterations Case No: HWC25010605SJ0106	SJ
14.12	Erf 4476, 36 Fourth Avenue, Kleinmond, S34 – Additions & Alterations Case No: HWC24112022SJ0106	SJ
14.13	Erven 149294-RE & 158570-RE, Breakwater Lane (Breakwater North Phase 1A), S38(4) – NID Case No: HWC24121110SJ0106	SJ
14.14	Erf 2720, Unit A, 46 High Street, Mossel Bay, S34 – Minor Works Case No: HWC24110641SJ0107	SJ
14.15	Erf 2520-RE, 8 Spaanschemat River Road, Constantia, S34 – Total Demolition Case No: HWC24111912SVB0106	SVB
14.16	Erf 2743, 3 Camps Bay Drive, Camps Bay, S34 – Additions, Alterations & Partial Demolition Case No: HWC24101007SVB0106	SVB
14.17	Erf 66528, 14 Main Road, Wynberg, S34 – Total Demolition Case No: HWC24121013SVB0106	SVB

14.18	Erf 69302, 17 Bute Road, Wynberg, S34 – Additions, Alterations & Partial Demolition Case No: HWC24120420SVB0106	SVB
14.19	Erven 4105-RE & 4330, 21 Juniper Way & 4 Lekkerwater Road, Noordhoek, Section 38(4) – NID Case No: HWC24091617SVB0106	SVB
14.20	Erven 4105-RE & 4330, 21 Juniper Way & 4 Lekkerwater Road, Noordhoek, S34 – Total Demolition Case No: HWC24101509SVB0106	SVB
14.21	Erven 91324-RE & 91325, 33 & 35 Wolfe Street, Wynberg, S27 – Additions & Alterations Case No: HWC24100712SVB0107	SVB
14.22	Erf 1122, 41 Avenue Fresnaye, Fresnaye, S34 – Additions & Alterations Case No: HWC24111430XM0106	XM
14.23	Erf 144493, 19 Lower Collingwood Road, Observatory, S34 – Minor Works Case No: HWC24112010XM0106	XM
14.24	Erf 1685, 25 Clovelly Avenue, Vredehoek, S34 – Minor Works Case No: XM0106	XM
14.25	Erf 1764, 2 Eighth Avenue, Grassy Park, S34 – Additions & Alterations Case No: HWC24112007XM0106	XM
14.26	Erf 1939, 34 Lourensford Road, Somerset West, S34 – Minor Works Case No: HWC24121032XM0107	XM
14.27	Erf 759, 9 Marmion Road, Oranjezicht, S34 – Minor Works Case No: HWC24121302XM0107	XM
14.28	Erf 85995, 7 Uxbridge Road, Lakeside, S34 – Minor Works Case No: HWC25010601XM0107	XM
14.29	Erf 1412, 41 Wandel Street, Malmesbury, S34 – Additions & Alterations, Deviation Case No: HWC25010612CSI0107	CSI
14.30	Erf 149, Plein Street, Riebeek Kasteel, S34 – Additions & Alterations Case No: HWC25010609CSI0107	CSI
14.31	Erf 86444, 7A Belvedere Road, Muizenberg, S34 – Additions & Alterations Case No: HWC24102911CSI0106	CSI
14.32	Erven 298 & 1249, off DR 1154, Riebeek Kasteel, S38(8) – NID Case No: HWC24121301CSI0106	CSI
14.33	Erven 35323-RE & 5083-RE, Onverwacht Road, Strand, S38(4) – NID Case No: HWC24112113CSI0107	CSI
14.34	Farms 2-RE/221 & 9/221, Botfontein Smallholdings, off Botfontein Road, Kraaifontein, S38(4) – NID Case No: HWC24121012CSI0106	CSI
14.35	Farms 2-RE/17, 3-RE/17, & 26/17, Botfontein Smallholdings, off Botfontein Road, Kraaifontein, S38(4) – NID Case No: HWC24121011CSI0106	CSI

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| 14.36 | Erf 279, Clanwilliam, S38(8) – HIA
Case No: HWC24051407EJV0618 | EJV |
| 14.37 | Erf 6961, 17 Walloon Road, Constantia, S34 – Additions & Alterations
Case No: HWC24121024EJV0106 | EJV |
| 14.38 | Erf 69983, 23 Constantia Main Road, Plumstead, S27 – Additions & Alterations
Case No: HWC24120405EJV0106 | EJV |
| 14.39 | Erf 70929, 5 Thirlmere Road, Plumstead, S34 – Additions & Alterations
Case No: HWC24111203EJV0106 | EJV |
| 14.40 | Farms 24/1674, 10-RE/1674, 11/1674, 1730 & 13/1674, Boschendal Village, Stellenbosch, S38(8) – NID
Case No: HWC25010710EJV0106 | EJV |
| 14.41 | Erf 3863, 5 Protea Street, Paarl, S34 – Additions & Alterations
Case No: HWC24112214EJV0107 | EJV |
| 14.42 | Erf 48811, 7 Kent Road, Newlands, S34 – Additions & Alterations
Case No: HWC25010610EJV0107 | EJV |

15 OTHER MATTERS

16 ADOPTION OF RESOLUTIONS & DECISIONS

17 CLOSURE

18 DATE OF NEXT MEETING:

21 JANUARY 2025