



ILifa leMveli leNtshona Koloni
Erfenis Wes-Kaap
Heritage Western Cape

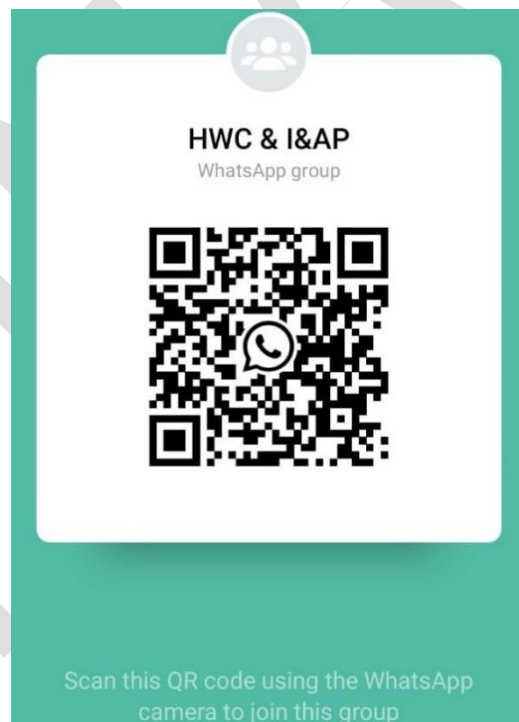
MEETING OF HERITAGE WESTERN CAPE'S HERITAGE OFFICERS MEETING (HOMS)

DATE: FRIDAY, 28 JULY 2023

TIME: 08:30

VIA MICROSOFT TEAMS

In order to be updated with agenda proceedings, please use the following QR code or link to access the HWC WhatsApp group on the day:



Follow this link to join the WhatsApp group:
<https://chat.whatsapp.com/IJzuikP4jtt4fmPW7fA5X6>

It is your responsibility to join the respective group to be kept up to date on the meeting proceedings – HWC officials will not be contacting individuals in order to advise them when to join.



RULES FOR HERITAGE WESTERN CAPE COUNCIL & COMMITTEE MEETINGS

- 1) **Engage in productive discussions:** The Chairperson will guide the meeting, and all questions and comments must be directed through the Chairperson, who will give permission to speak.
- 2) **Respect the time limit:** Parties should limit their oral representations to the time set by the Chairperson, unless the committee agrees to extend the period.
- 3) **Stay focused on the topic:** The members of the committee have already familiarized themselves with the written representations, so there's no need to repeat this information. The Chair will ask parties to focus on new information.
- 4) **Ask and answer of questions:** Members of the committee may ask questions to parties, and all responses should be made through the Chair.
- 5) **Maintain a positive atmosphere:** No cross-examination of parties by other parties is allowed, and parties should refrain from repeating information, using unbecoming language, making irrelevant or personal attacks, and focus on the heritage merits of the matter.
- 6) **Show proper conduct:** If an individual engages in misconduct, obstructs the business of a meeting, declines to withdraw any expression when asked to do so by the Chair, indulges in repetition, unbecoming language or remarks, or commits any breach of the rules, the Chair may direct them to behave properly.
- 7) **Respect the chair's decision:** If a member or non-member disregards the Chair's directions, the Chair may ask them to leave the meeting for a specified period or have them removed from the meeting.
- 8) **Encourage good behavior:** If the Chair fails to act, any member may move a motion to require the Chair to enforce proper behavior.
- 9) **Follow the Code of Conduct:** The entire Code of Conduct applies to all HWC meetings, and everyone should be mindful of their behavior and language.
- 10) **Let's work together:** The Heritage Western Cape Committee Meetings are an opportunity to work together towards building social cohesion. Let's work towards a productive and respectful meeting.

- 1. Opening and Welcome**
- 2. Attendance**
- 3. Apologies**
- 4. Approval of Agenda**
 - 4.1 28th July 2023
- 5. Approval of Minutes of the Previous Meeting**
 - 5.1 24th July 2023
- 6. Disclosure of conflict of interest**
- 7. Confidential matters**
- 8. Standing Items**
 - 8.1 Site inspections undertaken
 - 8.2 Proposed Site Inspection
 - 8.3 Site Inspection Reports
 - 8.4 Preparation for upcoming Committee meetings
 - 8.5 Interim and Close out Reports
 - 8.5.1 Erf 377, Constantia (SN)
 - 8.6 Incomplete Applications
 - 8.7 Archaeological Matters
 - 8.8 Illegal Works Database (Stop works order)
- 9 Administrative Matters**
 - 9.1 Fish Hoek Valley Residents and Ratepayers Association comments.
- 10 Discussion of the agenda**

MATTERS TO BE DISCUSSED

- 11. MATTERS ARISING**

11.1	Proposed additions and alterations on Erf 1128, 36 Ludlow Street, Vredehoek, S34-A&A Case No: HWC23050507CN0505	CN
11.2	Proposed additions and alterations on RE of Erf 314, 81 Beach Road, Gordons Bay, S34-A&A Case No: HWC23071013CN0718	CN
11.3	Proposed additions and alterations on Erf 1923, 109 Forest Drive, Pinelands, S34-A&A Case No: HWC23071210CN0718	CN
11.4	Proposed additions and alterations on Erf 121493, 36 Ensor Road, Retreat, S34-A&A Case No: HWC23060905MS0615	MS
11.5	Proposed additions and alterations on Erf 27321, 18 Nortfolk Road, Observatory, S34-A&A Case No: HWC23061407MS0619 MS	
11.6	Proposed additions and alterations on Erf 165351, 28 Lower Main Road, Observatory, S34-A&A Case No: HWC23060806MS0623	
11.7	Proposed school development (Blue Ridge High) on Erf 25127, 47 Sisulu Street, Wallacedene, Kraaifontein, S38(4)-NID Case No: HWC23062215MS0607	MS
11.8	Proposed additions and alterations on Erf 858, 10 Friars Rd, Sea Point, S34-A&A Case no: HWC23060109MS0606	MS
11.9	Proposed additions and alterations on Erf 14836, 24 Queenspark Avenue, Salt River, S34-A&A Case No: HWC23062719RG0628	RG
11.10	Proposed additions and alterations on Erf 49292-RE, 10 Hilltop Lane, Newlands, S34-A&A Case No: HWC23063009RG0718	RG
11.11	Proposed additions and alterations on Erf 19426, KWV Wine Emporium, Dr Andre du Toit Building, Kohler Street, Paarl, S34-A&A Case No: HWC23052401RG0524	RG
11.12	Proposed additions and alterations on Erf 196, 40 Church Street, Tulbagh, S27-A&A Case No: HWC23071104SJ0718	SJ
12.	NEW MATTERS	

- 12.1 Proposed development on Cape Farm 634RE, 29 Springfield Road, Schaapskraal, Philippi, S38(4)-NID**
Case No: HWC23071002AM0724
- AM**
- 12.2 Proposed development on 10 Vergenoegdt Weg, Cape Farm 784/1, Philippi, S38(4)-NID**
Case No: HWC23071402AM0724
- AM**
- 12.3 Proposed development Erf 486, 309 Schaapskraal Street, Schaapskraal, Philippi, S38(8)-NID**
Case No: HWC23071001AM0724
- AM**
- 12.4 Proposed development Trekkloof (Farm RE/54, Clanwilliam), Clanwilliam, S38(4)-NID**
Case No: HWC23061501AM0724
- AM**
- 13. OTHER MATTERS**
- 14. ADOPTION OF RESOLUTIONS AND DECISIONS**
- 15. CLOSURE**
- 16. DATE OF NEXT MEETING**
- 31st July 2023**