



MEETING OF HERITAGE WESTERN CAPE'S HERITAGE OFFICERS MEETING (HOMS)

DATE: Monday, 24 March 2025

TIME: 08:30

VIA MICROSOFT TEAMS

In order to be updated with agenda proceedings, please use the following QR code or link to access the HWC *WhatsApp* group on the day:



Follow this link to join the WhatsApp group:

<https://chat.whatsapp.com/IJzuikP4jtt4fmPW7fA5X6>

It is your responsibility to join the respective group to be kept up to date on the meeting proceedings – HWC officials will not be contacting individuals in order to advise them when to join.



RULES FOR HERITAGE WESTERN CAPE COUNCIL and COMMITTEE MEETINGS

- 1) **Engage in productive discussions:** The Chairperson will guide the meeting, and all questions and comments must be directed through the Chairperson, who will give permission to speak.
- 2) **Respect the time limit:** Parties should limit their oral representations to the time set by the Chairperson unless the committee agrees to extend the period.
- 3) **Stay focused on the topic:** The members of the committee have already familiarized themselves with the written representations, so there's no need to repeat this information. The Chair will ask parties to focus on new information.
- 4) **Ask and answer to questions:** Members of the committee may ask questions to parties, and all responses should be made through the Chair.
- 5) **Maintain a positive atmosphere:** No cross-examination of parties by other parties is allowed, and parties should refrain from repeating information, using unbecoming language, making Irrelevant or personal attacks, and focus on the heritage merits of the matter.
- 6) **Show proper conduct:** If an individual engages in misconduct, obstructs the business of a meeting, declines to withdraw any expression when asked to do so by the Chair, indulges in repetition, unbecoming language, or remarks, or commits any breach of the rules, the Chair may direct them to behave properly.
- 7) **Respect the chair's decision:** If a member or non-member disregards the Chair's directions, the Chair may ask them to leave the meeting for a specified period or have them removed from the meeting.
- 8) **Encourage good behavior:** If the Chair fails to act, any member may move a motion to require the Chair to enforce proper behavior.
- 9) **Follow the Code of Conduct:** The entire Code of Conduct applies to all HWC meetings, and everyone should be mindful of their behavior and language.
- 10) **Let's work together:** The Heritage Western Cape Committee Meetings are an opportunity to work together towards building social cohesion. Let's work towards a productive and respectful meeting.

1. **Opening and Welcome**
2. **Attendance**
3. **Apologies**
4. **Acceptance of the Code of Conduct**
5. **Approval of Agenda**
 - 5.1 24 March 2025
6. **Approval of Minutes of the Previous Meeting**
 - 6.1 17 March 2025 (RB)
7. **Disclosure of Conflict of Interest**
8. **Confidential Matters**
9. **Standing Items**
 - 9.1 **Site Inspections Undertaken**
 - 9.2 **Proposed Site Inspections**
 - 9.3 **Site Inspection Reports**
 - 9.3.1 Erf 279, 15 Long Street, Montagu (CN)
 - 9.3.2 Erf 231-RE, 21 Kohler, Montagu (Ou Station Building – Transnet) (CN)
 - 9.3.3 Erf 297, 11 Rose Street, Montagu (CN)
 - 9.3.4 Erf 1908, via Bree Street, McGregor (CN)
 - 9.4 **Preparation for Upcoming Committee Meetings**
 - 9.4.1 HOMs: 31 March 2025 (SJ)
 - 9.4.2 Appeals: 02 April 2025
 - 9.5 **Tribunal Updates (HWC Legal)**
 - 9.6 **Interim and Close-Out Reports**
 - 9.6.1 Erf 837-510, Blauwklippen: Interim Report No. 3 (CSI)
 - 9.7 **Incomplete Applications**
 - 9.8 **Archaeological Matters**
 - 9.9 **Illegal Works Database: Stop Works Orders Issued**
 - 9.10 **Permit Deadline**
10. **Administrative Matters**
 - 10.1 Erf 922, Langevelei Retirement Village, Struisbaai (CSI)
 - 10.2 Erf 27135, 20 Trill Road, Observatory (Case No.: HWC23091907CN1123)
 - 10.3 Erf 156017, 14 Wandel Street, Gardens (Case No.: HWC23101105CH1026)
 - 10.4 HOMs Visual Management: Folder Colour System (SJ)
 - 10.5 Folder Management: Folder Structure for Committees (SJ)

11. Monitoring by Practitioner

12. Discussion of the Agenda

MATTERS TO BE DISCUSSED

13 MATTERS ARISING

13.1	Erf 12547, 3 Chester Road, Walmer Estate, S34-Additions & Alterations Case No: HWC24102915CH1104	CH
13.2	Erf 755, 25 Alice's Ride Way, Pinelands, S34-Minor Works Case No: HWC25030402CH0305	CH
13.3	Erf 4661, 8 3rd Avenue, Kleinmond, S34-Additions & Alterations Case No.: HWC25022501CH0226	CH
13.4	Erf 1344, 10 Mill Street Stellenbosch, S34-Minor Works Case No: HWC25022421CN0303	CN
13.5	Erf 1665, 23 Loop Street, Oudtshoorn, S34-Minor Works Case No: HWC25020307CN0205	CN
13.6	Erf 42368, 12 Cecilia Street, Paarl - Goedemoed Farm, S38(4)-HIA Case No: HWC24080128CN0814	CN
13.7	Erf 745, 10 Optenhorst Street, Paarl, S34-A&A Case No: HWC25031126CN0307	CN
13.8	Erf 9334, 114 Victoria Road, Grassy Park, S34 – Additions & Alterations Case No: HWC25012202CSI0123	CSI
13.9	Erf 28655, 78 Arundel Drive, Belhar, S38(4) - NID Case No: HWC25021903EJV0224	EJV
13.10	Erf 56199, 59 Bowwood Road, Claremont, S34 – Additions & Alterations Case No: HWC24120911EJV0124	EJV
13.11	Erven 10,11, 12, 74, Plein Street, Riebeeck Kasteel, S38(4) - NID Case No: HWC25031122EJV0306	EJV
13.12	Farm 152 Portion 1-RE, Graauwduinen, Koekenaap, Vredendal, S38(8) - NID Case No: HWC25030501EJV0306	EJV
13.13	Erf 51083, 20 Columbus Road, Claremont, Cape Town, S34-Total Demolition Case No: HWC25030506SVB0305	SVB
13.14	Erf 826-RE, 77 Avenue St Charles, Fresnaye, S34-Additions & Alterations Case No: HWC24120910SVB0113	SVB
13.15	Erf 56, Church Street Gardens, 35-39 Church Street, Tulbagh, S27-Minor Works Case No: HWC24071503SJ1010	SJ
13.16	Erf 3432, 58 Main Street, Paarl, S27-Minor Works Case No: HWC24112808SJ01115	

13.17	Erf 27076-Re, 79 Lower Main Road, Observatory, S34-Addition Case No: HWC24112107SJ0307	SJ
13.18	Erf 1084, 22 Durbanville Avenue, Durbanville, S34 - Additions & Alterations Case No: HWC24102917XM1111	SJ
13.19	Erf 326, Kruger Street, Franschhoek, S34-Additions & Alterations Case No: HWC25011501XM0122	XM
13.20	Erf 590, 1 Torbay Close, Green Point, S34-Additions & Alterations Case No: HWC25012003XM0122	XM
13.21	Erf 1014, 14 Avenue Drelingcourt, Fresnaye, S34-Total Demolition Case No: HWC25012804XM0218	XM
13.22	Erf 163057, 48 Chamberlain Street, Woodstock, S34-Minor Works Case No: HWC24102105XM1121	XM
13.23	Erf 50903-RE, 17 St Michaels Road, Claremont, S34- Additions & Alterations Case No: HWC25010704XM0206	XM
13.24	Erf 864, 277 Beach Road, Sea Point, S34-Additions & Alterations Case No: HWC25012102XM0127	XM
13.25	Erf 89777, 108 Norman Road, Kalk Bay, S34- Minor Works Case No: HWC25020516XM0205	XM
13.26	Erf 25945, 261 Lower Main Road, Observatory, S34-Minor Works Case No: HWC25010904XM0108	XM
13.27	Erf 47479, 10 Trinity Lane, Rondebosch, S34- Additions & Alterations Case No: HWC25020506XM0206	XM
13.28	Erf 2081, 1 Owen Grant Street, Wilderness, S34-Partial Demolitions Case No: HWC250300404SB0304	XM
13.29	Erf 45515, 3 Linray Road, Rosebank, S34-Total Demolition Case No: HWC25022801SB0225	SB
13.30	Erf 672, 1A Merten Street, Paarl, S34- Additions & Alterations Case No: HWC24100205SB1118	SB
13.31	Erf 90092, 210 Main Road, Kalk Bay, S34- Additions & Alterations Case No: HWC24052208SB0823	SB
14	<u>NEW MATTERS</u>	SB
14.1	Erf 1344, 10 Mill Street, Stellenbosch, S34-Minor Works Case No: HWC25031127CH0312	CH
14.2	Erf 2161, 16 Longmarket Street, Stanford, S31-Additions &Alterations Case No: HWC25031305CH0314	CH
14.3	Erf 575, 8 Vrede Street Durbanville, S34-Total Demolition	CH

	Case No: HWC25031405CH0317	
14.4	Erf 416, House A20 Kassiesbaai Arniston, S27- Additions &Alterations Case No: HWC2503119CH0317	CH
14.5	Erf 10117, 42 Pagasvlei Road, Constantia, S38(4) - NID Case No: HWC25030510CSI0317	CH
14.6	Erf 129129, 41 Drommedaris Square, Windermere, S34 - Additions &Alterations Case No: HWC25021405CSI0314	CSI
14.7	Erf 30/33, R328, Prins Albert Road, Matjiesrivier, Oudtshoorn S35 - Analysis Case No: HWC25031121CSI0317	CSI
14.8	Erf 54638, 21 Kenmar Crescent Claremont, S34 - Additions &Alterations Case No: HWC250300401CSI0312	CSI
14.9	Erf 57112-Re, 2 Carbrook Avenue, Claremont, S34 - Minor Works Case No: HWC25031102CSI0312	CSI
14.10	Erf 44534, 30 Roseland Road, Rondebosch, S34 - Deviation Case No: HWC25021320EJV0312	EJV
14.11	Erf 44703, 10 Firth Road, Rondebosch, S34 - Additions &Alterations Case No: HWC25031106EJV0312	EJV
14.12	Erf 97784, 11 Aberdeen Road, Rondebosch, S34 - Additions &Alterations Case No: HWC25022702EJV0312	EJV
14.13	Erf Re/8/88, Grassroots, Groenvlei Farm, off the R44, Gouda Road, Gouda, Drakenstein, S38(4)-NID Case No: HWC24112207SB0317	SB
14.14	Erf 26439, Alexandra Road, Oude Molen Eco Village, Pinelands, S38(4)- HIA Case No: 21022615SB0330E	SB
14.15	Erf 276, 4 Peerboom Street, Thornton, S34-Additions & Alterations Case No: SB0314	SB
14.16	Erf 3700, 1 Hilton Road, Oranjezicht, S34-Emergency Works Case No: HWC25031722SB0317	SB
14.17	Erf 816, 911 Saints Street, Bredasdorp, S34-Minor Works Case No: HWC25030602SB0314	SB
14.18	Portion 1 of Farm 145, The Oaks, Greyton, S34-Minor Works Case No: HWC25022416SB0314	SB
14.19	Erf 10353, 11 Recreation Road, Fish Hoek, S34-Additions & Alterations Case No: HWC25022003CN0317	CN
14.20	Erf 1045, 52 Sarel Cilliers Street, Strand, S34-Additions & Alterations Case No: HWC25030704CN0312	CN
14.21	Erf 3446, 20 Acacia Way, Pinelands, S34-Additions & Alterations Case No: HWC25031204CN0313	CN

14.22	Erf 519, 7 Christina De Wet Street, Prince Albert, S34-Additions & Alterations Case No: HWC25013004CN0313	CN
14.23	Erf 56285-Re, 48 Newlands Road, Claremont, S34-Additions & Alterations Case No: HWC25021114CN0314	CN
14.24	Erven 34890 & 34891, 48 Retief Street, Paarl, S34-Alterations & Total Demolition Case No: HWC25030702CN0312	CN
14.25	Erf 3219, Wupperthal, S38(1)-NID Case No: HWC25031103SJ0314	CN
14.26	Erf 128, The Diplomat, Tulbagh Square, 8 Hans Strijdom Avenue, Roggebaai, S34- Minor Works Case No: HWC25031101XM0312	SJ
14.27	Erf 2150, 11 Augusta's Way, Constantia, S34- Additions & Alterations Case No: HWC25031403XM0317	XM
14.28	Erf 4569-RE, 52 Adderley Street, Cape Town, S34- Minor Works Case No: XM0312	XM
14.29	Erf 860, Unit 316 Rappallo Court, 292 Beach Road, Sea Point, S34- Additions & Alterations Case No: HWC25031117XM0312	XM
14.30	Erf 987, 11 Avondale Road, Three Anchor Bay, S34- Additions & Alterations Case No: HWC25031107XM0312	XM
14.31	Rem Farm 1066, 45 Main Road, Franschhoek, , S34- Minor Works Case No: HWC25030512XM0314	XM
14.32	Erf 13495-RE, 252 Roodebloem Road, Woodstock, Cape Town, S34-Minor Works Case No: HWC25030701SVB0312	XM
14.33	Erf 1375, 21 Ambleside Road, Pinelands, S34-Additions & Alterations Case No: HWC24031102SVB0314	SVB
14.34	Erf 71364, 1 Coronation Avenue, Plumstead, Cape Town, S34-Additions, Alterations & Partial Demolition Case No: HWC25031209SVB0314	SVB
14.35	Erf 92012, 66 Broad Road, Wynberg, Cape Town, S34-Total Demolition Case No: SVB0313	SVB
14.36	Erf 99-RE, 11 Myrtle Road, Heatherlands, George, S34-Partial Demolition Case No: HWC25031408SVB0317	SVB
15	<u>OTHER MATTERS</u>	SVB
16	<u>ADOPTION OF RESOLUTIONS & DECISIONS</u>	
17	<u>CLOSURE</u>	
18	<u>DATE OF NEXT MEETING:</u>	31 March 2025