ILifa leMveli leNtshona Koloni
Erfenis Wes-Kaap
Heritage Western Cape

MEETING OF HERITAGE WESTERN CAPE'S IGIC COMMITTEE MEETING

DATE: TURSDAY, 4TH JUNE 2026

TIME: 09:00

VIA MICROSOFT TEAMS

In order to be updated with agenda proceedings, please use the following QR code or link to access the HWC *WhatsApp* group on the day:



Follow this link to join the WhatsApp group:
https://chat.whatsapp.com/IJzuikP4jtt4fmPW7fA5X6

It is your responsibility to join the respective group to be kept up to date on the meeting proceedings – HWC officials will not be contacting individuals in order to advise them when to join.

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RULES FOR HERITAGE WESTERN CAPE
COUNCIL AND COMMITTEE
MEETINGS

1) **Engage in productive discussions:** The Chairperson will guide the meeting, and all questions and comments must be directed through the Chairperson, who will give permission to speak.

2) **Respect the time limit:** Parties should limit their oral representations to the time set by the Chairperson unless the committee agrees to extend the period.

3) **Stay focused on the topic:** The members of the committee have already familiarized themselves with the written representations, so there's no need to repeat this information. The Chair will ask parties to focus on new information.

4) **Ask and answer to questions:** Members of the committee may ask questions to parties, and all responses should be made through the Chair.

5) **Maintain a positive atmosphere:** No cross-examination of parties by other parties is allowed, and parties should refrain from repeating information, using unbecoming language, making irrelevant or personal attacks, and focus on the heritage merits of the matter.

6) **Show proper conduct:** If an individual engages in misconduct, obstructs the business of a meeting, declines to withdraw any expression when asked to do so by the Chair, indulges in repetition, unbecoming language, or remarks, or commits any breach of the rules, the Chair may direct them to behave properly.

7) **Respect the chair's decision:** If a member or non-member disregards the Chair's directions, the Chair may ask them to leave the meeting for a specified period or have them removed from the meeting.

8) **Encourage good behaviour:** If the Chair fails to act, any member may move a motion to require the Chair to enforce proper behaviour.

9) **Follow the Code of Conduct:** The entire Code of Conduct applies to all HWC meetings, and everyone should be mindful of their behaviour and language.

10) **Let's work together:** The Heritage Western Cape Committee Meetings are an opportunity to work.

AGENDA						
Item						
1	**Opening**					
2	**Attendance**					
3	**Apologies**					
4	**Acceptance of the Code of Conduct**					
4,1	Declaration for members to re-affirm their commitment to the Code of Conduct					
5	**Approval of the agenda**					
5,1	Dated 12th November 2026					
6	**Approval of the previous minutes**					
6,1	Dated 6th August 2026					
6.2	Dated 3rd September 2026					
7	**Disclosure of conflict of interest**					
7,1	Recusals					
8	**Confidential Matters**					
8,1	None					
9	**Appointments**					
9,1	None					
10	**Administrative Matters**					
10,1	Recommendation to HWC Council for the appointment of new IGIC members. **CM**					
10,2	Recomemndation to the HWC Council for the appointment of the IGIC Chairperson. **CM**					
10,3	Haardekraaltjie Cemetery Protected Area: Clarification of the portion of Erf 24602 concernd and corresponding map. **CM**					
10,4	Hotagterklip Heritage Terrain: Nominator's request to defer consideration of the matter to the February 2027 IGIC meeting. **CM**					
10,5	Gilray Scout Camp: City of Cape Town reviewing the provided archive from the Gilray nominator. CM					
11	**Standing Items**					
11,1	Report back on Council Meetings. RI/MA					
11,2	Report back on Appeals, Tribunals. MP					
11,3	SAHRIS Soft launch: Sections 27, 28, 29, 30 &31 **CM**					
12	**Site Inspections Undertaken & Report Back.**					
1.2.1	None					
13	**Proposed Site Inspection**					
14	**Policy Matters**					
14,1	Intangible Heritage Framework: **CM**					
13	**Proposed nominations of Provincial Heritage Sites-Section 27 Formal Protections**					
Item	**Case No**	**Subject**	**Reference**	**Case Officer**	**Documents to be tabled**	**Matter**
14	**Provincial Heritage Site plaque replacement**					
Item	**Case No**	**Subject**	**Reference**	**Case Officer**	**Documents to be tabled**	**Matter**
	MATTERS TO BE DISCUSSED					
15	**Proposed nominations of Provincial Heritage Sites-Section 27 Formal Protections**					
Item	**Case No**	**Subject**	**Reference**	**Case Officer**	**Documents to be tabled**	**Matter**
16	**Provincial Heritage Site plaque replacement-Section 27 (18)**					
Item	**Case No**	**Subject**	**Reference**	**Case Officer**	**Documents to be tabled**	**Matter**
Item	**Case No**	**Subject**	**Reference**	**Case Officer**	**Documents to be tabled**	**Matter**
17	**Surveys, Inventories, Heritage Register & Heritage Areas - Sections 30 & 31Formal Protections**					
Item	**Case No**	**Subject**	**Reference**	**Case Officer**	**Documents to be tabled**	**Matter**
17,1	**N/A**	**Maitland Heritage Register Resources**	**HM/Cape Metropolitan/Maitland/Heritage Register Resources**	**Jonathan Windvogel**	**S30 Application**	**Matter Arising**
17,2	**N/A**	**6 Rancke Road, Highclere, Blaauwberg**	**HM/Cape Metropolitan/Blaauwberg/Erf 280**	**Jonathan Windvogel**	**S30 Application**	**Matter Arising**
17,3	**N/A**	**Napier Heritage Register Resources**	**HM/Cape Agulhas/Napier/Heritage Register Resources**	**Jonathan Windvogel**	**S30 Application**	**Matter Arising**
18	**Proposed Provisional Protection -Section 29 Formal Protection**					
Item	**Case No**	**Subject**	**Reference**	**Case Officer**	**Documents to be tabled**	**Matter**
18,1	**N/A**	**Baboon Point Buffer Area, Elands Bay.**	**HM/ West Coast/Cederberg/Elands Bay/Baboon Point**	**Cecilene Muller**	**S29 Documentation &Owners' Comments**	**Matter Arising**
18,2	**N/A**	**Portion of the Avenue,No' s 16, 18, 20, 22, 24, 26,28, 30 and 32, Stellenbosch Central**	**HM/ Cape Winelands/Stellenbosch/Portion of the Avenue**	**Cecilene Muller**	**S29 Documentation**	**New Matter**
19	**Proposed Exemptions**					
20	**Conservation Body Registration**					
Item	**Case No**	**Subject**	**Reference**	**Case Officer**	**Documents to be tabled**	**Matter**
21	**Amendment of conservation body boundaries**					
Item	**Case No**	**Subject**	**Reference**	**Case Officer**	**Documents to be tabled**	**Matter**
22	**Survey/s**					
23	**OTHER**					
Item	**Case No**	**Subject**		**Case Officer**	**Documents to be tabled**	**Matter**
24	**ADOPTION OF DECISIONS AND RESOLUTIONS**		**Formal adoption of decisions and resolutions taken at the meeting**			
25	**DATE OF NEXT MEETING**		**10-Feb-27**			
26	**CLOSURE**					