

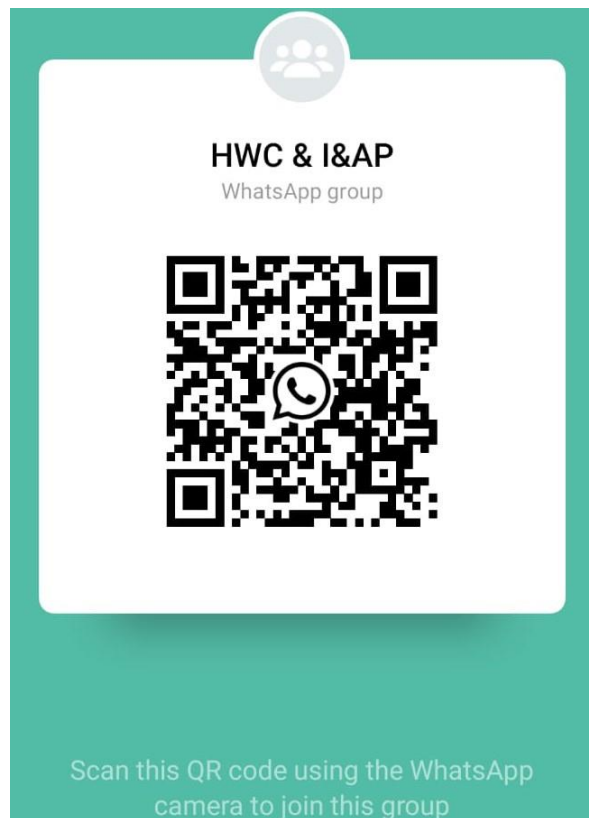


MEETING OF HERITAGE WESTERN CAPE'S BUILT ENVIRONMENT AND LANDSCAPE PERMIT COMMITTEE (BELCOM) DATE: WEDNESDAY, 21 MAY 2025 TIME: 08:30

The meeting will be held online via *Microsoft Teams* (<https://teams.microsoft.com/downloads>)

To be a participant in the meeting, kindly email the agenda item number and the contact details (email address and cellphone number) of the attendee to ceoheritage@westerncape.gov.za no later than 24hrs ahead of the scheduled meeting.

In order to be updated with agenda proceedings, please use the following QR code or link to access the HWC *Whatsapp* group on the day:



Follow this link to join the WhatsApp group:
<https://chat.whatsapp.com/IJzuikP4jtt4fmPW7fA5X6>

It is your responsibility to join the respective group to be kept up to date on the meeting proceedings – HWC officials will not be contacting individuals in order to advise them when to join.

RULES FOR HERITAGE WESTERN CAPE COUNCIL & COMMITTEE MEETINGS



- 1) **Engage in productive discussions:** The Chairperson will guide the meeting, and all questions and comments must be directed through the Chairperson, who will give permission to speak.
- 2) **Respect the time limit:** Parties should limit their oral representations to the time set by the Chairperson, unless the committee agrees to extend the period.
- 3) **Stay focused on the topic:** The members of the committee have already familiarized themselves with the written representations, so there's no need to repeat this information. The Chair will ask parties to focus on new information.
- 4) **Ask and answer of questions:** Members of the committee may ask questions to parties, and all responses should be made through the Chair.
- 5) **Maintain a positive atmosphere:** No cross-examination of parties by other parties is allowed, and parties should refrain from repeating information, using unbecoming language, making irrelevant or personal attacks, and focus on the heritage merits of the matter.
- 6) **Show proper conduct:** If an individual engages in misconduct, obstructs the business of a meeting, declines to withdraw any expression when asked to do so by the Chair, indulges in repetition, unbecoming language or remarks, or commits any breach of the rules, the Chair may direct them to behave properly.
- 7) **Respect the chair's decision:** If a member or non-member disregards the Chair's directions, the Chair may ask them to leave the meeting for a specified period or have them removed from the meeting.
- 8) **Encourage good behavior:** If the Chair fails to act, any member may move a motion to require the Chair to enforce proper behavior.
- 9) **Follow the Code of Conduct:** The entire Code of Conduct applies to all HWC meetings, and everyone should be mindful of their behavior and language.
- 10) **Let's work together:** The Heritage Western Cape Committee Meetings are an opportunity to work together towards building social cohesion. Let's work towards a productive and respectful meeting.

AGENDA					
Item	Case No	Subject	Reference	Case Officer	Matter
1	Opening				
2	Attendance				
3	Apologies				
4	Approval of the agenda				
4.1	Dated: 21 May 2025				
5	Approval of the previous minutes				
5.2	Minutes dated 16 April 2025				
6	Disclosure of conflict of interest and acceptance of the code of conduct				
6.1	Rescusals				
7	Confidential Matters				
8	Administration Matters				
8.1	Outcome of the Appeals and Tribunal Committees				
8.2	Report back on Stop Works Orders and Charges				
8.3	Formal Protection of Buildings refused for Demolition				
8.4	Compulsory Repair Orders follow up				
9	Standing Items				
9.1	Report back on Closeout Reports				
9.2	Report back on Council Meetings				
9.3	Discussion of Agenda				
9.4	Proposed Site Inspections				
9.5	Site Inspections Undertaken				
10	Appointments				
10.1	None				
MATTERS TO BE DISCUSSED					
11	PROVINCIAL HERITAGE SITE: SECTION 27 PERMIT APPLICATIONS				
TIME SLOT: 09:00 - 09:20					
11.1	HWC25031701SVB0328	Proposed Alterations & Additions on Portion 1 (Witplaas) of the Farm Vrolykheid No. 177, Prince Albert	HM / CENTRAL KAROO / PRINCE ALBERT / PPORTION 1 OF THE FARM VROLYKHEID NO. 177	Sofia Briel	New Matter
12	STRUCTURES OLDER THAN 60 YEARS: SECTION 34 PERMIT FOR TOTAL DEMOLITION				
Item	Case No	Subject	Reference	Case Officer	Matter
TIME SLOT: 09:20 - 09:40					
12.1	HWC24103102CN1114	Proposed Total Demolition on Erf 917, 9 Van der Byl Avenue, Durbanville	HM / CAPE TOWN METROPOLITAN / DURBANVILLE / ERF 917	Corne Nortje	New Matter
13	STRUCTURES OLDER THAN 60 YEARS: SECTION 34 PERMIT FOR PARTIAL DEMOLITION/ ALTERATIONS AND ADDITIONS				
Item	Case No	Subject	Reference	Case Officer	Matter
TIME SLOT: 09:40 - 10:00					
13.1	HWC24093011RB0930	Proposed Additions and Alterations, Erf 12907, 27 Walmer Road, Woodstock	HM / CAPE TOWN METROPOLITAN / WOODSTOCK / ERF 12907	Ruan Brand	Matter Arising
TIME SLOT: 10:00 - 10:20					
13.2	HWC24110609CSI1112	Proposed Painting of Erf 4595, 55 St. Georges Mall, SS. Union Castle Building, Cape Town	HM / CAPE TOWN METROPOLITAN / CAPE TOWN CBD / ERF 4595	Sneha Jhupsee	Matter Arising
TIME SLOT: 10:20 - 10:40					
13.3	HWC24102508XM0123	Erf 912-RE, 55 Long Street, Montagu	HM/BOLAND/ BREEDE RIVER/ MONTAGU/ ERF 912-RE	Xola Mlwandle	Matter Arising
14	HERITAGE AREAS: SECTION 31 APPLICATIONS				
Item	Case No	Subject	Reference	Case Officer	Matter
14.1					

15	PROVINCIAL PROTECTION: SECTION 29 PERMIT				
Item	Case No	Subject	Reference	Case Officer	Matter
15.1	None				
16	PROVINCIAL PROTECTION: SECTION 29 REFUSAL				
Item	Case No	Subject	Reference	Case Officer	Matter
16.1					
17	HERITAGE REGISTER: SECTION 30 PROCESS				
Item	Case No	Subject	Reference	Case Officer	Matter
17.1					
18	PUBLIC MONUMENTS & MEMORIALS: SECTION 37 PROCESS				
Item	Case No	Subject	Reference	Case Officer	Matter
18.1					
19	REQUEST FOR OPINION / ADVICE				
Item	Case No	Subject	Reference	Case Officer	Matter
19.1					
20	OTHER				
Item	Case No	Subject	Reference	Case Officer	Matter
20.1					
21	ADOPTION OF DECISIONS AND RESOLUTIONS		Formal adoption of decisions and resolutions taken at the meeting		
22	DATE OF NEXT MEETING		25-Jun-25		
23	CLOSURE				