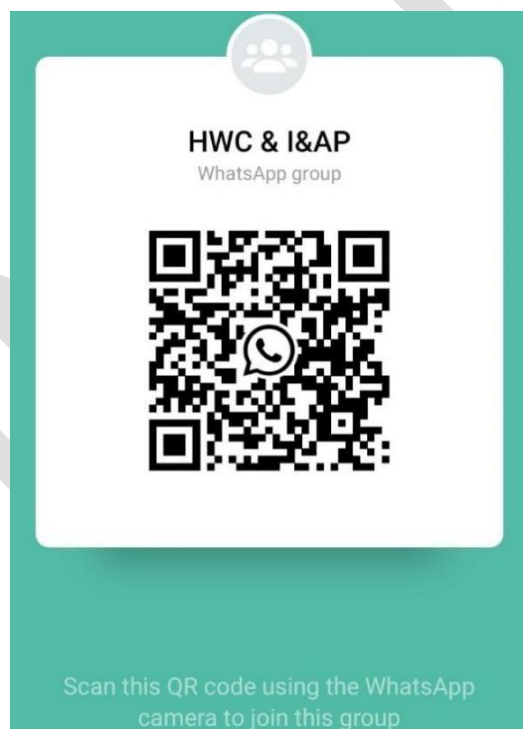




ILifa leMveli leNtshona Koloni
Erfenis Wes-Kaap
Heritage Western Cape

MEETING OF HERITAGE WESTERN CAPE'S APPEALS COMMITTEE MEETING
DATE:
WEDNESDAY, 8TH OF NOVEMBER 2023
TIME: 08:30

In order to be updated with agenda proceedings, please use the following QR code or link to access the HWC *WhatsApp* group on the day:



Follow this link to join the WhatsApp group:
<https://chat.whatsapp.com/IJzuikP4jtt4fmPW7fA5X6>

It is your responsibility to join the respective group to be kept up to date on the meeting proceedings – HWC officials will not be contacting individuals in order to advise them when to join.



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RULES FOR HERITAGE WESTERN CAPE COUNCIL & COMMITTEE MEETINGS

- 1) **Engage in productive discussions:** The Chairperson will guide the meeting, and all questions and comments must be directed through the Chairperson, who will give permission to speak.
- 2) **Respect the time limit:** Parties should limit their oral representations to the time set by the Chairperson, unless the committee agrees to extend the period.
- 3) **Stay focused on the topic:** The members of the committee have already familiarized themselves with the written representations, so there's no need to repeat this information. The Chair will ask parties to focus on new information.
- 4) **Ask and answer of questions:** Members of the committee may ask questions to parties, and all responses should be made through the Chair.
- 5) **Maintain a positive atmosphere:** No cross-examination of parties by other parties is allowed, and parties should refrain from repeating information, using unbecoming language, making irrelevant or personal attacks, and focus on the heritage merits of the matter.
- 6) **Show proper conduct:** If an individual engages in misconduct, obstructs the business of a meeting, declines to withdraw any expression when asked to do so by the Chair, indulges in repetition, unbecoming language or remarks, or commits any breach of the rules, the Chair may direct them to behave properly.
- 7) **Respect the chair's decision:** If a member or non-member disregards the Chair's directions, the Chair may ask them to leave the meeting for a specified period or have them removed from the meeting.
- 8) **Encourage good behavior:** If the Chair fails to act, any member may move a motion to require the Chair to enforce proper behavior.
- 9) **Follow the Code of Conduct:** The entire Code of Conduct applies to all HWC meetings, and everyone should be mindful of their behavior and language.
- 10) **Let's work together:** The Heritage Western Cape Committee Meetings are an opportunity to work together towards building social cohesion. Let's work towards a productive and respectful meeting.

AGENDA						
Item	Case No	Subject	Reference	Case Officer	Original Decision	Matter
1	Opening					
2	Attendance					
3	Apologies					
4	Approval of the agenda					
4.1	Dated 8th November 2023					
5	Approval of the previous minutes					
5.1	Dated 11 th October 2023					
6	Disclosure of conflict of interest					
6.1	Recusals					
7	Confidential Matters					
8	Administration Matters					
8.1	Apointments					
8.1.1	None					
8.2	Outcome of the Tribunal Committees					
8.3	Report back on HWC Council Meetings					
8.4	Site Inspections Undertaken and Reports					
8.4.1	None					
8.5	Potential Site Inspections					
8.6	Discussion of the agenda					
8.7	Discussion of attendance on Tribunal					
MATTERS TO BE DISCUSSED						
9	MATTER ARISING					
Item	Case No	Subject	Reference	Case Officer	Original Decision	Matter
9.1	None					
10	NEW MATTERS					
SECTION 49						
Item	Case No	Subject	Reference	Case Officer	Original Decision	Matter
10.1	HWC22052709CH0316	Section 34 Permit issued in respect of Doves Funerals & Mortuary facilities at Erf 16337, 267 Victoria Road, Salt River.	HM/CAPE TOWN METROPOLITAN/SALT RIVER/ERF 16337	Chané Herman	HOMS	New matter
11	APPEALS RECEIVED TOO LATE FOR INCLUSION, FOR NOTING AND POSTPONEMENT					
Item	Case No	Subject	Reference	Case Officer	Original Decision	Matter
11.1	None					
12	ADOPTION OF DECISIONS AND RESOLUTIONS		Formal adoption of decisions and resolutions taken at the meeting			
13	DATE OF NEXT MEETING		5-Dec-23			
14	CLOSURE					