

MEETING OF HERITAGE WESTERN CAPE ARCHAEOLOGY, PALAEOLOGY AND METEORITES COMMITTEE TO BE HELD ON 11 JANUARY 2017, ON THE 3RD FLOOR BOARDROOM, PROTEA ASSURANCE BUILDING, GREEN MARKET SQUARE, CAPE TOWN AT 09H00

Agenda No.	Case number	Item	Applicant	Documents to be tabled	Matter	Heritage Officer
1		Opening and Welcoming				
2		Attendance				
3		Apologies				
4		Approval of the Agenda				
4.1		dated: 11 January 2017				
5		Approval of the minutes of the previous meeting				
5.1		dated: 01 December 2016				
6		Disclosure of Interest				
7		Confidential Matters				
7.1		None				
8		Appointments				
8.1		None				
9		Administrative Matters				
9.1		None				
10		Standing Items				
10.1		Site Visit Reports:		Klaasvoogdrivier, Robertson		
11		Policy and Procedures				
11.1		Minimum Standards Reports				Andrew September
11.2		Workplan Applications and Approvals Procedures				Andrew September
11.3		Standard Paragraph				Colette Scheermeyer
11.4		Repositories Workshop				Andrew September
MATTERS TO BE DISCUSSED						
12		Permit Applications				

12.1	16120801KR1212E	PROPOSED CONSOLIDATION, DEMOLITION OF EXISTING STRUCTURES AND REDEVELOPMENT OF ERVEN 177651 (5044, 5046, 5047, 5048, 5050, 5052 & 5053), 44, 46 & 48 COMMERCIAL STREET, CAPE TOWN CBD	HM/CAPE TOWN CBD/COMMERCIAL STREET	Permit Application and Letter of Motivation	Matter Arising	Andrew September
13	Permit Reports					
13.1	None					
14	Section 38 Workplan Applications					
14.1	None					
15	Section 38 Workplan Reports					
15.1	None					
16	Section 38 (8) to other Authorities					
16.1	None					
17	Section 27: Provincial Heritage Site					
17.1	None					
18	Request for Exception/Opinion/Advice					
18.1	None					
19	Report back from other meetings when relevant					
19.1	None					
20	Other Matters					
20.1	None	HWC STRATEGIC OBJECTIVE AND FINAL ICMPS	None	Strategic Objective ICMPS	Matter Arising	Jonathan Windvogel

20.2	15110515GT1110E	AMSTERDAM BATTERY CMP SCOPE OF WORKS AND METHODOLOGY 1	HM/CAPE TOWN METROPOLITAN/ WATERFRONT/ER VEN 149294 & 9588	Conservation Management Plan Scope of Works and Methodology	Matter Arising	Jonathan Windvigel
20.3	None	MANAGEMENT OF ARCHAEOLOGICAL AND PALAEONTOLOGICAL MATERIAL	None	Management of Archaeological and Palaeontological Material Draft Documents	Matter Arising	Andrew September
21	Adoption of decisions and resolutions					
22	Closure					
23	Date of the next meeting		1-Feb-17			

Signature:

Date: